

BRIDGEND TOWN CRICKET CLUB CONSTITUTION

1 Name

1.1 The Club shall be called Bridgend Town Cricket Club (hereinafter called the Club). The Club colours shall be navy blue, gold and red.

2 Affiliation

2.1 The Club shall be affiliated to the Welsh Cricket Association.

3 Aims and Objectives

3.1 The objectives of the Club shall be to further the interests of cricket, and to offer coaching and competitive opportunities for players.

3.2 The aims and objectives of the Club shall be consistent with the furthering of equal opportunities. To this end, the Club will strive to the best of its ability to ensure that equitable treatment is given to all with whom it has contact irrespective of gender, religion, disability, ethnic origin, sexual orientation or political persuasion.

3.3 The Club will comply with the Child and Vulnerable Persons Policy and implementation procedures set out in the England and Wales Cricket Board Policy in October 2003, and any amendments made to those guidelines from time to time either by that body or any of its approved successors.

3.4 The Club will endeavour to promote fair play and good behaviour in all the teams that represent it.

4 Membership

4.1 The Club shall consist of duly elected Officers, Members, Life Members (see Rule 4.7.), Vice-Presidents (see Rule 4.8.), Junior Members (see Rule 4.4.) and Associate Members (see Rule 4.9.).

4.2 Membership of the Club shall be open to any person who is prepared to accept and support the objectives of the Club (notwithstanding the provisions of Rule 4.10.).

4.3 In accepting membership, a person agrees to abide by the Constitution of the Club and the rulings of the Executive Committee (see Rule 7), and pay the relevant membership fee (see Rule 5.1) (excepting Life Members, see Rule 4.7.).

4.4 Members under the age of sixteen, shall be considered as Junior Members.

4.5 Junior Members are automatically Members of Bridgend Town Young Cricketers, for which the Club is the parent organisation (the Bridgend Town Young Cricketers Constitution is attached as Appendix A).

4.6 The Club shall be the parent organisation of Bridgend Town Ladies Cricket Club, the Constitution of which is attached as Appendix B.

4.7 The Club may confer Life Membership. Life Members shall continue to belong to the Club without payment of any further membership fees, unless or until they resign or are expelled therefrom. The Executive Committee (see Rule 7) shall have the power to limit the number of Life Members.

4.8 The Executive Committee may invite individuals to become Vice-Presidents of the Club.

4.9 Persons who only wish to use the social facilities provided by the Club shall be Associate Members.

4.10 The Club shall not play in its teams any person who is the subject of a ban by another Club or League, providing that the disciplinary procedure, including the right of appeal, can be shown by the Welsh Cricket Association to have followed the model identified in Clauses 18-20 of the Welsh Cricket Association Constitution.

5 Membership Fees

5.1 Membership fees shall be stipulated by the Annual General Meeting (see Rule 9). These shall distinguish, for example, Members who are in full-time employment, Members who are unemployed, retired or in full-time education, and Junior Members. Bridgend Town Ladies Cricket Club shall set its own Membership fees.

5.2 Annual membership fees shall become due on 1st May each year and shall be payable to the Club Treasurer. The names of all Members whose current membership fees shall not have been paid within one calendar month from

such date, and who neglect to comply with a written request for payment within seven days, shall be posted on the Club Notice Board. Such Members shall cease to be Members on the expiration of seven days, unless they can give to the Executive Committee (see Rule 7) a reasonable explanation for their delay in paying, but the membership fees in arrears shall, nevertheless, be recoverable. The Treasurer shall have the power to sue and recover the same.

- 5.3 The Executive Committee (see Rule 7.) may decide upon other charges or subscriptions at its discretion. Such charges or subscriptions shall include those applicable to Vice-Presidents and Associate Members.

6 Officers

- 6.1 The Officers of the Club shall be the Chair, the Vice-Chair, the Secretary, the Treasurer, the Fixture Secretary, the Child Welfare Officer and the Club Captain (the 1st XI Captain).
- 6.2 The Officers shall hold office for twelve months, being elected annually at the Club Annual General Meeting (AGM, see Rule 9). All Officers shall be eligible for re-appointment.

7 Executive Committee

- 7.1 The management of the Club shall be vested in an executive committee (hereinafter called the Executive Committee)
- 7.2 The Executive Committee shall act for the Members. Liabilities incurred shall fall upon the Membership (provided they act in accordance with the Constitution, in honesty and good faith).
- 7.3 The Executive Committee shall comprise the Chair, the Vice-Chair, the Secretary, the Treasurer, the Fixture Secretary, the Child Welfare Officer and the Club Captain, together with the other Saturday Team Captains, the Bridgend Town Young Cricketers Organiser (see Appendix A), the Bridgend Town Ladies Cricket Club Organiser (see Appendix B) and two elected Members.
- 7.4 The quorum necessary for the transaction of business at Executive Committee meetings shall be five Members present and eligible to vote.
- 7.5 Every question at a meeting of the Executive Committee shall be determined by a majority of the votes of the Members present and voting, every

Member having one vote. In the event of an equality of votes, the vote shall be retaken until a majority decision is arrived at.

- 7.6 The interpretation of the Club Constitution shall be vested in the Executive Committee, who shall decide all questions relating to the Club, save those specified in, or involving an amendment to the Constitution (see Rule 14).
- 7.7 The Executive Committee shall be responsible for considering any application for Membership, and shall decide of this application shall be accepted. The decision shall be made in accordance with the non-discriminatory policy specified in Rule 4.2.
- 7.8 The Executive Committee shall appoint a Cricket Co-ordinator on an annual basis. The Cricket Co-ordinator shall be responsible for chairing Selection Committee meetings and for implementing the Club's playing policy.

8 Finance

- 8.1 All monies raised by, or on behalf of, the Club shall be applied to further the objectives of the Club and for no other purpose.
- 8.2 The Treasurer shall be responsible for the finance of the Club.
- 8.3 The financial year of the Club shall end on the 30th September.
- 8.4 The Executive Committee shall ensure that proper accounts are kept of all sums of monies received and paid out by the Club.
- 8.5 An audited Statement of Accounts covering the preceding financial year shall be presented at each AGM (see Rule 9) of the Club.
- 8.6 The funds of the Club shall be lodged at a bank or building society, in an account in the name of the Club. All cheques, drafts etc drawn on these accounts shall be signed by any two of the following Officers - Chair, Secretary, Treasurer.
- 8.7 The Club shall be able to borrow money and operate an overdraft facility, as required, to further the Aims and Objectives of the Club. The Executive Committee shall have the sole authority to sanction such action.

9 Annual General Meetings (AGMs) and Other Meetings

- 9.1 The AGM of the Club shall be held before the 31st January following the end of the accounting year (see Rule 8.3.), when the annual report and the audited Statement of Accounts up to the end of the financial year shall be presented for acceptance by the Membership. Successive AGMs shall be held at intervals not exceeding fifteen months.
- 9.2 Not less than ten days notice of the date of the AGM shall be given to all Members by the Secretary. Associate Members shall not be entitled to attend the AGM.
- 9.3 The AGM shall elect the Officers of the Club, together with Team Captains and other Members of the Executive Committee.
- 9.4 Nominations shall be received by the Secretary not less than five days prior to the AGM. Nominations shall require the signatures of the proposer and two other Members. Nominations can only be accepted from persons eligible to vote at the AGM (see Rule 9.6.). Only Members, Life Members and Vice-Presidents shall be entitled to make such nominations.
- 9.5 The dates of the Executive Committee and other general meetings shall be determined at the previous meeting. The Chair may call other meetings as deemed necessary by that person, or on the request of three Members of the Executive Committee.
- 9.6 With the exception of Junior Members, and Associate Members, all Members shall be entitled to vote at meetings of the Club and shall have equal voting rights.
- 9.7 The quorum for the general and extraordinary meetings (see Rule 9.8.) shall be fifteen Members present and eligible to vote.
- 9.8 An Extraordinary General Meeting (EGM) shall be called by an application in writing to the secretary signed by not less than ten Members who are eligible to vote (see Rule 10.1.). The Executive Committee shall have the power to call an EGM by decision of a simple majority of its Members.

10 Voting Procedures

- 10.1 Only Members, Life Members and Vice-Presidents shall be entitled to vote at meetings; each shall have one vote.
- 10.2 A motion shall be carried by a simple majority of those present and voting, except when the motion is a constitutional amendment, which shall require a two-thirds majority (see Rule 14.).

11 Premises, Property and Staff

- 11.1 Responsibility for all property owned or leased by the Club rests with the Executive Committee.
- 11.2 The Club shall be licensed to sell alcoholic drinks at the Club Pavilion. Such sales shall take place within the hours stipulated in Section 60 of the Licensing Act 1964 and shall be limited to Members and bona fide guests. The management of this shall be vested in nominated Members of the Executive Committee.

12 Discipline and Appeals

- 12.1 The Executive Committee shall have the power to take appropriate action against any Member or Associate Member, and shall have the authority to terminate the Membership of any Member or Associate Member guilty of conduct deemed to be to the detriment of the Club.
- 12.2 There shall be the right of appeal to the Executive Committee, or an Appeal Committee set up by it to act on its behalf, against any decision made by an Officer of the Club.
- 12.3 The appeal shall normally be considered within fourteen days of it being received by the Secretary.
- 12.4 Club Servants, if any, shall be under the orders of the Officers of the Executive Committee only, and no Member shall reprimand a Club Servant.
- 12.5 If any Member has any cause of complaint against a Club Servant, he/she shall lay the same before the Executive Committee in writing.

13 Dissolution Procedures

- 13.1 In the event of the Club ceasing to exist, and following the discharge of all debts and liabilities, any assets at the time of dissolution shall become the property of the Welsh Cricket Association. No

- Member shall obtain any asset from the Club.
- 13.2 The Club may be wound up on a resolution of Members of the Club who are eligible to vote (see Rule 10.1.), passed by a two-thirds majority at a special meeting convened for that purpose upon the request of three-quarters of the Members of the Club who are eligible to vote. At least forty days notice of the meeting shall have been sent to all Members of the Club who are eligible to vote.
- 13.3 In the event of the passing of the resolution to wind up the Club, the Members of the Club who are eligible to vote (see Rule 10.1.) shall appoint a representative committee which shall be empowered to distribute the assets, including cash and investments, to Clubs having similar objectives to their own, subject to agreement being reached with the Welsh Cricket Association.
- 14 Review of the Constitution**
- 14.1 This Constitution shall be reviewed on a five-yearly basis.
- 14.2 Amendments to the Constitution may only be agreed at an AGM.
- 14.3 Additions, to, or alterations of, the Constitution shall be submitted to the Secretary not less than fifteen days before the date of an AGM. Such additions or alterations may only be proposed by Members of the Club eligible to vote at the AGM (see Rule 10.1.). No resolution involving an amendment to the Constitution may be proposed or amended during a meeting.
- 14.4 In the event of a proposal for amending the Constitution being submitted, the Secretary shall inform the Membership of the proposed motion not less than five days before an AGM.
- 14.5 Any amendments to the proposed motion, duly proposed and seconded, shall be submitted in writing to the Secretary prior to the said meeting.
- 14.6 Any alteration to the Constitution shall require a two-thirds majority of Members present and voting.
- 14.7 In the event of any question or matter arising which is not provided in the Constitution, such question or matter shall be dealt with by the Executive Committee, whose decision shall be final.

(Last revision December 2007)

APPENDIX A

BRIDGEND TOWN YOUNG CRICKETERS CONSTITUTION

- 1 Name** General Meeting (see Rule 6) next following the appointment.
- 1.1 The junior Section of Bridgend Town Cricket Club shall be known as Bridgend Town Young Cricketers. The Club colours shall be blue and white.
- 2 Aims and Objectives**
- 2.1 Its aim shall be to encourage young people to play cricket, and through the disciplines of the game and the good fellowship emanating from it, to prepare them to become good citizens.
- 2.2 Members will receive cricket coaching under qualified National Cricket Association Coaches throughout the year. Matches at under 11, 13, 15 and 17 age levels will be arranged during the playing season.
- 3 Membership**
- 3.1 Membership of the Club shall be open, and not unreasonably restricted on the grounds of sex, race or of political, religious or other opinions, to any person in the area who is prepared to accept and support the objectives of the Club.
- 4 Membership Fees**
- 4.1 Annual membership fees shall become due on 1st May each year. The names of all Members whose current membership fees shall not have been paid within two calendar months from such date, and who neglect to comply with a written request for payment within seven days, shall be posted on the Club Notice Board. Such Members shall cease to be Members on the expiration of seven days, unless they can give a reasonable explanation for their delay in paying.
- 5 Committee**
- 5.1 The Club shall be managed by a Committee, which shall comprise the Organiser, who shall act as Treasurer and Secretary, four Cricket Coaches, with responsibility for age groups under 11, 13, 15 and 17, and three parents.
- 5.2 The Committee will be subject to termination of office by resignation, or otherwise remain in office until their successors are appointed at the Annual
- 6 Annual General Meeting (AGM)**
- 6.1 An AGM shall be held every year, not later than 31st January.
- 6.2 The AGM shall receive, and if approved, adopt a Statement of Accounts for the preceding financial year.
- 6.3 The AGM shall consider, and if approved, sanction any duly made alteration to the Constitution and other Rules of the Club.
- 6.4 The AGM shall appoint the Members of the Committee for the ensuing year.
- 6.5 The AGM shall appoint an auditor.
- 7 Notice for Convening the AGM**
- 7.1 Notice of the AGM shall be sent to the parents or guardians of the Members not less than ten days before such meeting and shall specify the matters to be dealt with.
- 8 Chair**
- 8.1 At all Committee and AGMs, a Chair shall be elected to preside and shall have a casting vote in the event of equality of votes.
- 9 Quorum**
- 9.1 At Committee meetings, three shall form a quorum.
- 9.2 At AGMs, seven shall form a quorum.
- 9.3 One parent or guardian only shall be eligible to vote. Junior Members may attend AGMs, but shall not be entitled to vote, nor shall they be counted as part of the necessary quorum.
- 10 Dissolution Procedures**
- 10.1 In the event of the Club ceasing to exist, and following the discharge of all debts and liabilities, any assets at the time of dissolution shall become the property of the Bridgend Town Cricket Club. No member shall obtain any asset from the Club.
- 10.2 The Club may be wound up on a resolution of Members, passed by a two-thirds majority at a special meeting

convened for that purpose upon the request of three-quarters of the Members of the Club. At least forty days notice of the meeting shall have been sent to all Members of the Club.

- 10.3 In the event of the passing of the resolution to wind up the Club, the Members of the Club shall appoint a representative committee which shall be empowered to distribute the assets, including cash and investments, to

Clubs having similar objectives similar to their own, subject to agreement being reached with the Bridgend Town Cricket Club.

11 Review of the Constitution

- 11.1 This Constitution shall be reviewed on a five-yearly basis.
- 11.2 Amendments to the Constitution may only be agreed at an AGM.

(Last revision December 2007)

APPENDIX B

BRIDGEND TOWN LADIES CRICKET CLUB CONSTITUTION

1 Name

- 1.1 The Ladies Section of Bridgend Town Cricket Club shall be known as Bridgend Town Ladies Cricket Club. The Club colours shall be blue and white.

2 Aims and Objectives

- 2.1 Its aim shall be to encourage ladies to play the game of cricket to the best possible standard by offering coaching and competitive opportunities for players.
- 2.2 The aims and objectives of the Club shall be consistent with the furthering of equal opportunities.

3 Membership

- 3.1 In accepting membership to the Club, a person agrees to abide by the Constitution of the Club and the rulings of the Executive Committee.

4 Membership Fees

- 4.1 Membership fees shall be stipulated at an Annual General Meeting of the Bridgend Town Cricket Club.
- 4.2 Annual membership fees shall become due on 1st May each year and shall be payable to the Treasurer of the Club.
- 4.3 The names of all Members whose current membership fees shall not have been paid within two calendar months from such date, and who neglect to comply with a written request for payment within seven days, shall be posted on the Club Notice Board. Such Members shall cease to be Members on the expiration of seven days, unless they can give a reasonable explanation for their delay in paying.

5 Officers

- 5.1 The Officers of the Club shall be the Ladies Organiser, the Team Manager, the Secretary, the Treasurer, the Assistant Treasurer and the Club Captain.
- 5.2 The Officers shall hold office for twelve months being elected annually at the Club Annual General Meeting. All Officers shall retire annually but shall be eligible for re-appointment.

- 5.3 The Executive Committee shall have the power to co-opt any member to fill a vacancy. Such appointments shall serve until the next Annual General Meeting where they may be re-appointed.

6 The Executive Committee

- 6.1 The Executive Committee shall comprise the Officers plus three elected members and the quorum for the transaction of business at the Executive Committee meetings shall be five members present and eligible to vote.

7. Finance

- 7.1 All monies raised by or on behalf of the Club shall be applied to further the objects of the Club and for no other purpose.
- 7.2 The Treasurer shall be responsible for the finances of the Club. The Financial Year of the Club shall end on the thirtieth day of September.
- 7.3 The Executive Committee shall ensure that proper accounts are kept of all sums of money received and paid out by the Club and an audited statement of accounts covering the preceding financial year shall be presented at each Annual General Meeting of the Club.
- 7.4 The funds of the Club shall be lodged at a bank or building society in an account in the name of the Club and all cheques drafts and instructions signed by two of the following Officers – The Ladies Organiser, The Treasurer, The Secretary, the Assistant Treasurer.

8 Annual General Meeting (AGM)

- 8.1 The Annual General Meeting (AGM) shall be held every year, not later than 31st January.
- 8.2 The AGM shall receive, and if approved, adopt a Statement of Accounts for the preceding financial year and shall consider, and if approved, sanction any duly made alteration to the Constitution and other Rule of the Club.
- 8.3 Notice of the AGM shall be sent to members not less than ten days before such meeting and shall specify the matters to be dealt with.

8.4 At all AGMs a Chairperson shall be elected to preside and shall have a casting vote in the event of equality of votes.

9 Dissolution Procedures

9.1 In the event of the Club ceasing to exist, and following the discharge of all debts and liabilities, any assets at the time of dissolution shall become the property of the Bridgend Town Cricket Club. No member shall obtain any asset from the Club.

9.2 The Club may be wound up on a resolution of Members, passed by a two-thirds majority at a special meeting convened for that purpose upon the request of three-quarters of the Members of the Club. At least forty days notice of the meeting shall have been sent to all Members of the Club.

10 Review of the Constitution

10.1 This Constitution shall be reviewed on a five-yearly basis and any amendments to the Constitution may only be agreed at an AGM.

(Last revision December 2007)